

TRANSCRIPT RELEASE RECORDS REQUEST FORM

Harper High School has my permission to mail or fax a copy of my transcript, which may include all standardized test scores, TAKS results, PSAT, SAT, and ACT scores, and/or any other pertinent records to the institution named below.

Student's Name (as it appears on school records)

Today's Date

Student's Signature

Email (I'll send you a note when mailed)

Telephone number where you can be reached: _____

Is this your cell or home? Circle one.

Check One:

- Currently enrolled at Harper High School
- Graduated from Harper High School (Year graduated? _____)
- Withdrew from Harper High School and/or did not graduate (Year withdrew? _____)

WHERE WOULD YOU LIKE YOUR TRANSCRIPT SENT?

Name of college, university, technical school, scholarship, institution, firm, individual (including self) or school district campus name (if public school district)

Address of College: _____

IMPORTANT: Transcripts being mailed to Texas A&M College Station must include a completed "Document ID Sheet." If you do not use this cover page, you may experience a significant delay in processing. Check with the counselor or www.tamu.edu for a blank form.

Official transcripts **MUST BE MAILED** from Harper High School to the institution.
All other copies will be unofficial.

*Harper High School
Attn: Nicole White, Counselor
PO Box 68
Harper, TX 78631
Phone (830)864-4044 ext. 1006 Fax (830)864-4748*

For Office Use Only: Date Mailed ___/___/___ **Date Faxed** ___/___/___ **Initials:** _____